

SE Meetings for Faculty, Staff and Pre-65 Retirees

PRE-ENROLLMENT Information

Please contact HR at (580) 745-2162 or the main campus at (580) 745-2368 to request assistance due to a disability. Accommodations cannot be guaranteed without adequate advanced notice.

Durant Campus	October 6	Student Union 213 8:30am – 9:30am 10:00am – 11:00am 2:00pm – 3:00pm	<u>SE Campus Map</u>
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McCurtain County Campus	October 7	Conference Room 10:00am – 11:00am 2:00pm – 3:00pm	<u>MC Campus Map</u>
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SE employees with work-sites not on the main campus and retirees may find these meeting locations more convenient. *Specific locations at each campus to be announced.*

Ada	East Central University	<u>ECU Campus Map</u>
	Oct 8 9:00am and 2:00pm	

Tishomingo	Murray State College	<u>MSC Campus Map</u>
	Sep 29 9:00am and 2:00pm	

Edmond	University of Central Oklahoma	<u>UCO Campus Map</u>
	Oct 1 10:00am, 2:00pm and 5:30pm	
	Oct 2 10:00am	

INSURANCE ENROLLMENT for January 1, 2010 Coverage

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Faculty and Staff

October 26-29, 2009 Office of Human Resources, A309

Call HR extension 4872 to make appointment

Pre-65 Retirees

Date(s) and times to be announced.

Contact telephone number to be announced.

Please watch for updates on this website.



TO: All Pre-65 Retirees

FROM: Human Resources

DATE: October 1, 2009

SUBJECT: Meeting Reminder and Insurance Option Period Enrollment

Please remember the pre-enrollment meetings are next week. Plan to attend one of these meetings. You will have the opportunity to complete your insurance enrollment form on October 6, 2009, at the conclusion of each informational meeting.

Student Union 213
8:30am – 9:30am or
10:00am – 11:00am or
2:00pm – 3:00pm

Please send your email address to hr@se.edu. If you cannot attend a meeting next week we will send you an enrollment form as an email attachment, or we will mail a form to your home address later this month.