Example of a Cover Letter to an Editor of a Journal

Dr. Ludwig Otto, Publisher& CEO
Franklin Publishing Company
2723 Steamboat Circle
Arlington, TX 76006
ludwigotto@sbcglobal.net

Dear Dr. Otto:

I would like to submit the following attached article entitled “Credit Scores in Business: The Good, Bad, and Ugly” for publication consideration in the *Insights to a Changing World Journal*. I feel this is an important topic that would be of interest to many given the current unemployment rate and financial crisis.

Correspondence concerning this paper should be addressed to my co author:

C. W. Von Bergen
Management and Marketing Department,
Southeastern Oklahoma State University,
PMB 4103, Durant, Oklahoma 74701-0609
E-mail: cvonbergen@se.edu

Sincerely,

Diane Smith
Some address information about you here.