Under-utilized Bb Features

Ellen Hendrix, M.Ed.
October 24, 2012
Faculty Support

• Linked from Bb login page

• HELP button inside Bb
  – SP6 tutorials
    • Our current Bb version
  – SP8 tutorials
    • Spring 2013 Bb version
      – Will be upgrading over the winter break
My SE Page

• Gear icon
  – Upper-right corner of My Courses module
  – Rearrange course listings
  – Display options for course attributes
  – Hide previous course listings from My SE page
Send Announcement as an Email

Email Announcement

☐  Send a copy of this announcement immediately
Students are still notified of this announcement even if this option is not selected

Review Status

Syllabus
Attached Files: Syllabus.docx (12.339 KB)

☐ Mark Reviewed
Statistics Tracking

View Statistics

- Click drop-down menu
  - Select View Statistics Report
- Click drop-down menu for Content Usage Statistics
  - Select Run
  - Set parameters for the report
    - The report displays usage stats for one content item.
Copy or Move Items

Ch. Summary

Attached Files:

- Edit
- Adaptive Release
- Adaptive Release: Advanced
- Set Review Status (Disabled)
- Metadata
- Statistics Tracking (On/Off)
- User Progress
- Copy
- Move
- Delete
Add URL (external link)

• Open in new window
Test Options

• Show MC answers in random order
  – At creation of question
  – Edit question

• Force Completion
  – Do not check box if you want students to be able to re-access in event of disconnected – time keeps ticking!
Auto Submit Tests

- **Set Timer**: Set expected completion time. Selecting this option also records completion time for this Test. Students will see the timer option before they begin the test.

- **Auto-Submit**
  - **OFF**: The user is given the option to continue after time expires.
  - **ON**: Test will save and submit automatically when time expires.

**NOTE**: This feature is not recommended if you have students who are allowed extra time on tests.
Auto Submit Tests - Student View

Accessing Test

Take Test: Exam 1

<table>
<thead>
<tr>
<th>Description</th>
<th>Instructions</th>
</tr>
</thead>
<tbody>
<tr>
<td>Timed Test</td>
<td>This Test has the time limit of 5 minutes. This Test will save and submit automatically when the time expires. Warnings appear when half the time, 5 minutes, 1 minute, and 30 seconds remain.</td>
</tr>
<tr>
<td>Multiple Attempts</td>
<td>Not allowed. This Test can only be taken once.</td>
</tr>
<tr>
<td>Force Completion</td>
<td>This Test can be saved and resumed later.</td>
</tr>
</tbody>
</table>

Remaining Time: **07 seconds.** Less than 30 seconds remain. Click Save and Submit to complete the test.

Question Completion Status:
Test time has ended. The system has saved and submitted your work.

Test Submitted: Exam 1

Test saved and submitted.

Student: Student Hendrix
Test: Exam 1
Course: STRATEGIC MNGT - W1/D1/44/50/60 (Sp13) ONLINE (MNGT5603-W1-122S)
Started: 10/12/12 9:19 AM
Submitted: 10/12/12 9:24 AM
Time Used: 5 minutes out of 5 minutes.

Click OK to review results.
Friday, October 12, 2012 9:24:59 AM CDT
Auto Submitted Test

Instructor View – Grade Center

User: Student Hendrix (Attempt 1 of 1)

View: Full Grade Center

Test Information

<table>
<thead>
<tr>
<th>Status</th>
<th>Needs Grading</th>
</tr>
</thead>
<tbody>
<tr>
<td>Score</td>
<td>0 out of 150 points</td>
</tr>
<tr>
<td>Time Elapsed</td>
<td>5 minutes out of 5 minutes.</td>
</tr>
</tbody>
</table>

Started Date 10/12/12 9:19 AM
Submitted Date 10/12/12 9:24 AM

Instructions

Clear Attempt Clear Attempt

Click Clear Attempt to clear this user’s attempt.
Grading Discussion Forums

Grade

- No Grading in Forum
- Grade Discussion Forum: Points possible: 100
- Grade Threads

Show participants in "needs grading" status 🕯️ after every 1 - Posts

Return to the Discussion Thread to Grade

Forum: How To - Digital Stories

Organize Forum Threads on this page and apply settings to several or all threads. Threads sorted by clicking the column title or the caret at the top of each column. More Help

Create Thread  Grade Forum  Subscribe
GradeCenter Features

• Hide Student ID Column
• Email users from Grade Center
• Sort by Changing Layout
• Expand page with tab on left side
• Edit Rows Displayed (50 max)
• Reports from GradeCenter
  – Using Grade Center Data
• Filter Grade Center
• Work Offline
  – Download Grade Center often!
Course Reports

• Control Panel > Evaluations
  — Filtering options

Mash-ups

• Course Content > Build Content
  — Search, Preview, Select, Set Options
Mashups

– Easily embed YouTube videos, SlideShare Presentations, and Flickr Photos